



PRIVACY Declaration from EFRA Non-Profit-Organisation

PRIVACY DECLARATION FROM EFRA NON-PROFIT ORGANISATION

Introduction

EFRA places a high priority on protecting your personal data and ensuring your privacy. This privacy statement outlines how we collect, use, and safeguard your personal data, and provides transparent information regarding our data processing practices. We comply with all applicable legislation and regulations, including the General Data Protection Regulation (GDPR) (Regulation EU 2016/679).

Our Key Commitments

1. **Purposeful Data Processing:** We process your personal data only for specific purposes, as outlined in this privacy statement.
2. **Data Minimisation:** We process only the personal data that is necessary for the purposes stated.
3. **Consent:** We seek your explicit consent when required to process your personal data.
4. **Data Security:** We have implemented appropriate technical and organisational measures to ensure the security of your personal data.
5. **Data Sharing:** We do not share personal data with third parties unless necessary for the purposes for which it was provided.
6. **Respect for Your Rights:** We respect your rights concerning your personal data and strive to inform you of these rights clearly.

Last updated: December 18, 2024

For any questions regarding this Privacy Policy, please contact us at Secretary@efra.ws.

If you have privacy concerns, you may also file a complaint with the Data Protection Authority.

This document is for information purposes only and may be updated periodically to reflect changes in legal requirements or EFRA's processing practices.

Data Controller

EFRA is responsible for processing your personal data. For any questions or concerns regarding this privacy statement or your personal data, please contact us:

EFRA

Mark Rumble – General Secretary

344n Villa Dos Grades

Paderne, AlmeiJoafra, 8200-452

Portugal

Email: secretary@efra.ws

Who Is Covered by This Privacy Statement?

This privacy statement applies to all our current and former users, participants in activities, individuals who have shown interest in our activities, services, or products, customers, prospects, and suppliers.

What Personal Data Do We Process and Why?

We process personal data for the following purposes and legal reasons:

- **User Management:** To manage user administration and deliver services to users.
- **Event Participation:** To facilitate participation in EFRA activities and events.
- **Event Entries:** To process event entry, manage access control, and inform participants of any program changes or cancellations.
- **Communication:** To send information about our activities, newsletters, and invitations.
- **Newsletter and Email Communications:** To provide updates about races and related activities.
- **Print Materials:** To distribute paper handbooks and other printed materials.

Categories of Personal Data Processed

The personal data we process may include the following:

- **Identity Information:** Name, address, date of birth, place of birth, nationality.
- **Contact Details:** Telephone number, email address.

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- **Official Identity Data:** Identity card number, passport numbers.
- **Financial Information:** Bank account details, payment records.
- **Education and Training Information:** Details related to your education and training.
- **Participation Data:** Presence at events and activities.
- **Media:** Photographs, videos, and recordings.

We collect personal data directly from you via registration forms, contact forms, personal or telephone communications, and emails. In certain cases, data may be obtained from affiliated clubs, associations, or federations.

Data Sharing and Processors

We may share your personal data with third-party processors as necessary for the stated purposes. This includes:

- **Cloud Services:** Storage and processing of data in the cloud.
- **Web Hosting:** Management of our website and email hosting services.
- **IT Infrastructure:** Maintenance of our IT network, servers, and related systems.
- **Administrative Support:** Assistance with financial administration and back-office support.
- **Marketing Services:** Distribution of newsletters, email updates, and invitations.

We ensure that all external service providers comply with our data protection requirements by entering into formal agreements with them.

Data Recipients

We may share personal data with the following external parties:

- **Affiliated Organisations:** Member federations, associated clubs, and related entities within the EFRA ecosystem.
- **Event Partners:** Organisations with which EFRA co-produces activities or events.
- **Permanent Partners:** IFMAR and member federations.

We do not sell or rent your personal data to third parties, and we only share your data with third parties if legally required or if you provide explicit consent. Personal data may

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be transferred outside the European Economic Area (EEA) with adequate contractual safeguards in place.

Data Retention

EFRA retains personal data only for as long as necessary for the purposes for which it was collected. Retention periods vary based on the type of data and processing purpose. We generally retain data for up to five years following the last use or termination of the relationship.

Data Security Measures

To protect your personal data from unauthorised access, misuse, or loss, we have implemented the following security measures:

- **Access Control:** Access to personal data is limited to authorised individuals.
- **User Authentication:** Use of username and password policies for system access.
- **Data Encryption:** Encryption and pseudonymisation of personal data when necessary.
- **Virus and Firewall Protection:** Systematic updates to virus scanners and firewalls.
- **Backups:** Regular backups of personal data to ensure data recovery in case of incidents.
- **Training and Awareness:** Ongoing privacy training and awareness initiatives for key staff.

Your Rights Regarding Personal Data

As a data subject, you have the following rights under GDPR:

1. **Access:** Request access to your personal data.
2. **Correction:** Request correction or updating of inaccurate data.
3. **Erasure:** Request deletion of personal data that is no longer required for processing.
4. **Restriction:** Request limitation of data processing.
5. **Objection:** Object to data processing, particularly for direct marketing purposes.
6. **Data Portability:** Request that your personal data be transferred to you or another party.

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To exercise your rights, please contact us using the details provided above. We may require proof of identity to process your request. In the case of identity verification, we recommend obscuring sensitive details, such as the photograph, on your identity card.

Complaints

If you have a complaint about how your personal data is processed or how we have handled your rights, please contact us directly. You also have the right to lodge a complaint with the Data Protection Authority (GBA) at:

Data Protection Authority (GBA)
Press Rue 35, 1000 Brussels
Email: commission@privacycommission.be

Policy Updates

EFRA may update this privacy statement as necessary. Any changes will be announced on our website. This privacy statement was last updated on 18 December 2024.

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